

By-Laws Eddy Lodge #21
Revised November 25, 2024

Article I
Communications

- Section 1.** Regular Communications. The Regular Communication of this Lodge shall be held on the second Thursday of the month commencing at the hour of 7:00PM.
- Section 2.** Special Communications may be called by the Worshipful Master, or, in his absence, by either of the Wardens. When Special Communications are called, the purpose must be stated, and no other business may be transacted.
- Section 3.** Election, and Installations. Officers of this Lodge shall be elected at the Regular Communication in November or the Regular Communication in December. All Officers shall be installed in December at one communication, preferably on the anniversary of St. John the Evangelist, but in no case later than January 31. Officers not installed by the time reports are due in the Grand Secretary's office, shall be listed on the annual returns and shown as not installed. The Worshipful Master shall fill vacancies resulting from the failure to install by January 31st, except in the case of elected Officers, who must be elected and installed at the next Regular communication following January 31st.

Article II
Officers

- Section 1.** Elected officers. The Worshipful Master, Senior and Junior Wardens, Treasurer and Secretary shall be chosen by written ballot, and by a majority of all the members present. "No member of this Lodge shall be eligible to election to the office of Master or Warden unless he be the holder of a New Mexico Master Mason's Certificate of Proficiency; also, to be elected to Master one must have served as a Warden, of this or another New Mexico Lodge within the Jurisdiction of the Grand Lodge of New Mexico.

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Section 2. Duties of the Master, and Wardens. The title of all the property of this Lodge is and shall continue to be vested in the Master and Wardens, and they shall hold and dispose thereof only in accordance with the orders and decisions of the Lodge. The Master of the Lodge, and the Warden's cannot dispose of any Lodge property without consent of the Grand Master. The Master and Wardens shall have a general supervising control over the real estate of the Lodge subject to the orders and directions of the Lodge membership, and the Grand Lodge of New Mexico under which it is holden. It shall be the Master and Wardens duty to attend to the renting of the property of the Lodge facilities not required for Lodge purposes, and to see that the buildings and other property are kept insured and in proper repair, and otherwise to see that all of the property interests of the Lodge are protected.

Article III
Duties of Officers

Section 1. The prerogatives and duties of the officers of this Lodge are called out in the New Mexico Monitor and Ceremonies, and shall include the charges at installation. and as described in the Grand Lodge by-laws.

Section 2. The Worshipful Master, Wardens, and Secretary shall be the Committee on Charity and Relief of the Lodge. They shall review the applications for relief of worthy Brothers, their widows and orphans, and report their action to the Lodge. Emergency funds may be extended up to \$300.00 by this committee. The Master shall report to the Lodge the disbursement of emergency funds. Any additional funds must be approved by the Lodge.

Section 3. Each newly installed Master shall appoint a committee of three (3) members to be known as the Finance and Auditing Committee. The duties of the Committee shall be at least once annually, and more often if directed by the Lodge or Worshipful Master to audit the books and accounts of the Treasurer and Secretary, and all other accounts of the Lodge.

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Article IV Fees & Dues

Section 1. Effective January 1, 2025 the Fee for conferring the three degrees of Freemasonry is \$300.00. The fee can be paid in two ways: (1) paid in full at the time the petition is submitted, or (2) \$100.00 to accompany petition and \$100.00 to be paid prior to the advancement to the Fellowcraft degree and the final \$100 payment prior to receiving the Master Mason degree.

Section 2. Effective January 1, 2025 annual dues shall be \$200.00. Annual dues will increase \$50.00 per year through 2027. The per capita assessment of the Grand Lodge of New Mexico shall be paid in addition to the lodge dues by each member. The per capita amount will be determined by the Grand Lodge of New Mexico. Dues and per capita shall be payable on January 1st.

Article V Miscellaneous

Section 1. It shall be the duty of the Master of this lodge to ascertain whether the family of a deceased brother desires a Masonic burial service.

Section 2. Smoking is prohibited in the Lodge building at any time.

Section 3. Grand Lodge publication, entitled "The Master's Guide to Masonic Parliamentary Law" shall be followed in this Lodge.

Section 4. All checks written on lodge money accounts regardless of type or location will require two (2) signatures of the following lodge officers: Worshipful Master, Senior Warden, Junior Warden, or Treasurer.

Section 5. Order of Business --This Lodge as outlined in the New Mexico Monitor, shall follow the order of business.

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Article VI
Glenn McCoy Endowment Fund

Establishment and control of the Glenn McCoy Endowment Fund (GMEF)

The GMEF is a permanent fund established with the proceeds bequeathed to Eddy #21 from the estate of Brother Glenn Mitchell McCoy.

The GMEF will be administered by a committee of three. Each committee member will serve a term of three (3) years. The committee is responsible for overseeing the receipt of, investigation of, and presentation in open lodge of all requests for disbursement of monies from the GMEF. Reports on the status and assets of the GMEF are to be given quarterly in open lodge. The newly installed Worshipful Master shall appoint one three-year member no later than the January Stated Communication.

1. The principal amount of the fund cannot be accessed without agreement of 55% of the members of Eddy Lodge #21. The method of consent shall be written ballot only.
2. The earnings may be used to fund Civic/Charitable Donations. Maintenance of Building/Grounds and Membership dues assistance.
3. Fraternal donations or contributions to assist a distressed worthy brother are not subject to any of these restrictions
4. The earnings fund shall not be used to pay the general operating expenses of the lodge and the permanent fund may be subject to and increase yearly by the amount of the published government cost of living index (COLA).
5. By majority vote at a 4th quarter stated communication, the earnings may be rolled over to the next year for the purpose of funding long range plans for improvements, remodeling, repair or upgrades to the lodge. All earnings not rolled over by December 31 will become a permanent part of the principal.
6. All donations to the GMEF will become a part of the permanent fund and subject to all restrictions.
7. All expenditures from the earnings account must be approved by majority vote at any lodge communication prior to disbursement.

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Article VII Amendments

- Section 1. Any proposed amendments to these By-Laws shall be submitted to the Lodge in writing and read in open Lodge at a Regular Communication. They shall then lay over at least 30 days until the next communication, and be printed in the Lodge Newsletter. This shall serve as notification of the proposed amendment(s). At the next regular communication, a vote shall be taken. If adopted by a two-thirds majority of the members present and with proper approval from the Grand Master of New Mexico, they shall become law.
- Section 2. All other matters not provided for in the Constitution and By-Laws of the Grand Lodge, or the By-Laws of this Lodge, may be provided for by resolution at any Regular Communication, provided, the such resolution does not conflict with any law, resolution or edict of the Grand Lodge.

